

BUSINESS AND NONINSTRUCTIONAL OPERATIONS**Safety Programs/Loss Control****A. Purpose**

To establish policy for a safety program to ensure that every employee of the Stafford County School Board will be entitled to work under the safest conditions possible and that every reasonable effort will be made to promote accident prevention for protection and health preservation.

B. Background

1. The Commonwealth of Virginia has implemented the Williams-Steiger Occupational Safety and Health Act (VOSHA) enacted by the U.S. Congress. The intent of the law is to ensure (insofar as possible) every person in the nation safe and healthful working conditions and to preserve human resources. Employers are to provide a safe place to work, a place free from hazards that might cause injury, disability, or even death.
2. Accidents which injure people, damage equipment or property, or destroy materials cause needless personal injury, inconvenience, and expense. Most accidents can be prevented by taking common sense precautions.
3. The school board through its appointed administrators and supervisors will endeavor to maintain a safe and healthful work place. The school board will provide safe working equipment, necessary personal protection, and in the case of injury, the best first aid and medical services available.

C. Employee Responsibility

1. Accidents are avoidable and can be prevented. All employees are expected to promote safety at all times by maintaining positive attitudes on accident prevention and loss control. Through these measures improved safety on the job can be achieved.

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2. Safety and loss control are tremendous responsibilities that must be shared by all employees.

D. Program Responsibility

1. The superintendent and/or his/her designee will be responsible for the Stafford County Public Schools Occupational Safety and Health Program and will communicate pertinent information to all schools and work sites and carry out such duties as may be required in the daily operation of the safety program.
3. A safety program shall be implemented utilizing written reports and records to achieve the maximum use and effectiveness of loss control information.

E. Safety Committee**1. Committee**

The superintendent shall appoint a safety committee based on recommendations of the Assistant Superintendent for Support Services.

2. Functions

The safety committee provides the superintendent the means through which the school division safety effort can be directed and coordinated. The committee's functions shall include but not be limited to the following actions:

- a. To review regularly each school's accident experience and loss trend.
- b. To formulate policies and procedures for approval by superintendent and school board.

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- c. To consider, develop and approve standards when applicable for specific safety procedures.
- d. To promote an awareness of safety practices in each school or department.
- e. To aid the work site administrator in the implementation of the comprehensive safety program.
- f. To sponsor special safety activities and programs.

3. Meetings

There shall be a minimum of two meetings per year. The superintendent and/or designee shall prepare the agenda and preside at these meetings.

Editor's Note

See also the Stafford County Schools Safety Manual.

Adopted by School Board: March 24, 1987
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